

# Covering letter

**C.V- Mohamed Ahmed khalifa oraby**

**ATTN/ H.R Director**

**I am sending yours my C.V in order to join with your team ..**

**As I have graduated from the faculty of engineer, mechanical department ; Assiut University**

**And I am interesting in Drilling operations so I am trying to develop my abilities by attending I W C F, I A D C driller level, : PRINCIPLES , procedures & Equipment OF Drilling CERTIFICATE and; I have finished the training course on using Microsoft excel, word .PowerPoint.....**

**I hope that I meet your requirements and I wish to be one of your team as a motivated, ambitious, and quick learner employee, with very good communication skills.**

***Sincerely yours...***

***Mohamed Ahmed Khalifa Oraby***

# Mohammed Ahamed Khalifa Oraby

## Personal data :

Date of Birth September 13rd 1987  
Address : QENA  
Mobile No. : 002- 0111 1122349  
Home No. : 002- 096 5336603  
Passport No. : A11136500  
E-mail add. : [khalifa\\_oraby@yahoo.com](mailto:khalifa_oraby@yahoo.com)



## Education :

Graduated from Faculty of engineer, mechanical department ,  
Overall Grade: Fairly good grade (+D)

## Language Skills :

Arabic : Mother Tongue.  
English : Excellent in both written and spoken.

## Computer skills :

- Advanced user
- Good command of all Windows versions & Internet applications.
  - quick typing both English and Arabic.

## WORK EXPERIENCE :

FROM	TO	EMPLOYER
Job Title		
Oct, 2008	Dec, 2010	Sakson Egypt ( Rig pr 1)
Dec, 2010	Dec,2012	E.D.C (Egyptian drilling co ) ( Rig 99,94)
Dec, 2012	July,2014	Sakson group
Assistant Driller ( Rig Pr4 in Iraq ,Tesco, 500 Ton,2000HP)		
July, 2014	till now	Sakson group
Assistant Driller ( Rig sk 605 in Iraq , 2000HP,Varco TDS3 ,500Ton)		

## Special courses:

- IWCf.(driller level)
- IADC(introductory level)
- H2S.
- Power and hand tools.
- Working at hight.
- Fire fighting.

## PERSONAL CHARACTERISTIC :

- Creative, open-minded and positive.
- Ability to achieve immediate and long-term goals and meet operational deadlines ability to handle multiple tasks.
- Outstanding communication, presentation, and sales skills.
- Strong ability in personnel interviewing, training, and motivating Skilled in organization and office procedures.
- Ability to learn new trends quickly.
- Capable of learning new concepts in a short period of time.

## Personal information

- Date of Birth: 13\9\1987
- Marital Status: Single
- Military Status: finished